

# Eagle Scout Application Checklist

- Complete all requirements for the Eagle Rank
- Obtain a copy of the Eagle Scout Rank Application from the Council Office or download from the Troop Web Site. Scouts are encouraged to use the online form.
- Obtain a copy of your official scout record as it appears in the Troop database. You will use the information from your official record to complete the application. Do not rely on dates and information from your Scout Handbook.
- Fill in your name exactly as you would like it to appear on your certificate.
- Complete the section on personal information including home address, home phone number, Troop Number and location.
- Complete the section detailing the important dates in your Boy Scouting career.
- Complete the section detailing your Cub Scouting career (If any).
- Age Requirement Eligibility: Enter your date of birth. All of the following requirements for the Eagle Scout Rank must be completed before your 18th birthday.**
- Requirement 1:** Be active in your troop, team, crew, or ship for a period of at least six months after you have achieved the rank of Life Scout. You must be active during the entire time that you are working on the Eagle Rank. Enter the date of your Life Rank Board of Review.
- Requirement 2:** Demonstrate that you live by the principles of the Scout Oath and Law in your daily life. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf, including parents/guardians, religious, educational and employer references. List these references in the appropriate spaces.
- Requirement 3:** Earn a total of 21 merit badges including the 13 Eagle required merit badges. Use your official record from the Troop database to complete this section with the correct information. For items #7, #8 and #10, cross out badges not used. If a crossed-out badge was earned, it may be reentered in 14 through 21.
- Requirement 4:** While a Life Scout, serve actively for a period of six months in one or more approved positions of responsibility. List only those positions served after Life Board of Review date. Use your official record from the Troop database to complete this section with the correct information.
- Requirement 5:** While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. The project plan must be approved by your Scoutmaster and troop committee, by the council or district, and by the organization benefiting from the effort before you start. You must use the Eagle Scout Leadership Service Project Workbook in meeting this requirement. Transfer the appropriate information from your completed Project Workbook to your Eagle Scout Application.
- Requirement 6:** Take part in a Unit Leader Conference (with Scoutmaster, Coach, or Advisor). Review the accuracy of your Eagle Scout Application. The Scoutmaster Conference must take place before your 18th birthday.
- Requirement 7:** Attach to your application a one page statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations during which you demonstrated leadership skills. Include honors and awards received during this service.
- Certification by Applicant:** Sign and date in the appropriate space.
- Unit Approval:** Obtain signatures of Scoutmaster and Committee Chairperson.
- BSA Local Council Certification:** Submit your completed Eagle Scout Rank Application along with your completed Eagle Scout Project Workbook to the Council Office before your 18th birthday. The District Advancement Committee will contact you regarding the scheduling of your Eagle Board of Review.